**QUALIFICATIONS AND EXPERIENCE QUESTIONNAIRE FOR**

**POTENTIAL USOAP SUBJECT MATTER EXPERTS**

**SPECIALIZING IN**

**DESIGN CERTIFICATION AND PRODUCTION**

If you wish to be considered a potential USOAP CMA subject matter expert, please complete this questionnaire. All fields are mandatory. For reference purposes, the minimum criteria that must be met in order to be considered a potential USOAP expert are set out in the attachments to State letter 15/35 – *Short-term secondment of experts to the USOAP CMA*.

Kindly ensure that your curriculum vitae provides detailed information regarding the tasks you performed in support of the information requested below.

Date:

First name: Last name:

Preferred form of address: Mr.  Mrs.  Ms.  Other (specify)

Nationality: E‑mail:

Current employer:

Current title:

a) In the area of design certification, do you have a university degree in engineering?

Yes  No

If so, do you have experience working with an approved design organization performing design or certification activities of aeronautical products?

Yes  No

b) In the area of manufacturing and production, do you hold an aviation maintenance licence?

Yes  No

c) In the area of manufacturing and production, do you have a university degree in an aviation-related area?

Yes  No

If so, specify:

d) How many years’ experience do you have working with a production organization?

years

e) How many years’ experience do you have as an engineer performing design or certification approvals of aeronautical products in a civil aviation authority (CAA)?

years

f) How many years’ experience do you have as a manufacturing inspector in a CAA or regional safety oversight organization (RSOO)?

years

g) In the area of design certification, how would you rate your knowledge of aeronautical products type certification activities, including the approval of design organizations?

Minimal  Moderate  Extensive

h) In the area of production, how would you rate your knowledge of the process for the approval of production and manufacturing organizations?

Minimal  Moderate  Extensive

i) How would you rate your knowledge of the airworthiness requirements associated with ICAO Annex 8 — *Airworthiness of Aircraft*, Annex 16 — *Environmental Protection* andAnnex 19 —  
*Safety Management*?

Annex 8 Minimal  Moderate  Extensive

Annex 16 Minimal  Moderate  Extensive

Annex 19 Minimal  Moderate  Extensive

j) How would you rate your knowledge of the functions and activities of ICAO?

Minimal  Moderate  Extensive

k) How would you rate your knowledge and experience related to civil aviation codes and regulations, including familiarity with at least one internationally recognized regulatory system, such as those developed by the European Aviation Safety Agency (EASA), or the United States Federal Aviation Administration (FAA)?

Minimal  Moderate  Extensive

l) How would you rate your English language skills?

Spoken Fair  Good  Very good  Fluent

Written Fair  Good  Very good  Fluent

Please indicate your language skills, if any, in ICAO’s other official languages:

|  |  | Fair | Good | Very good | Fluent |
| --- | --- | --- | --- | --- | --- |
| French | Spoken |  |  |  |  |
|  | Written |  |  |  |  |
| Spanish | Spoken |  |  |  |  |
|  | Written |  |  |  |  |
| Russian | Spoken |  |  |  |  |
|  | Written |  |  |  |  |
| Arabic | Spoken |  |  |  |  |
|  | Written |  |  |  |  |
| Chinese | Spoken |  |  |  |  |
|  | Written |  |  |  |  |

m) How would you rate your ability to use Microsoft Office (Word, Outlook, Excel and PowerPoint) software?

Beginner  Intermediate  Advanced